



**DEPARTMENT OF THE NAVY**  
**NAVAL MEDICAL LOGISTICS COMMAND**  
**693 NEIMAN STREET**  
**FORT DETRICK, MARYLAND 21702-9203**

IN REPLY REFER TO

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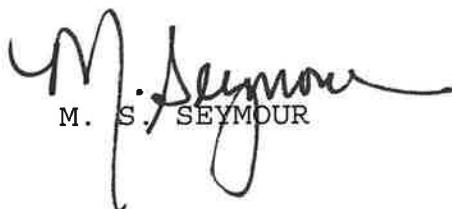
From: Commanding Officer, Naval Medical Logistics Command  
To: Director, Naval Historical Center, Washington Navy Yard,  
805 Kidder Breese SE, Washington, DC 20374-5060

Subj: ANNUAL COMMAND OPERATIONS REPORT

Ref: (a) OPNAVINST 5750.12K

Encl: (1) Command Operations Report

1. Per reference (a), enclosure (1) is forwarded.
2. My point of contact is LCDR Matthew DeShazo, who may be reached at (301) 619-2071.



M. S. SEYMOUR

COMMAND OPERATIONS REPORT

1. Command Data.

- a. Name of Command: Naval Medical Logistics Command (NAVMEDLOGCOM)
- b. Unit Identification Code: 62645
- c. Name and rank of Commanding Officer:
- d. Name: SEYMOUR, MARY S.
- e. Rank: Captain
- f. Date assumed Command: 2013-09-05
- g. Mission, command employment, area of responsibility: We deliver patient-centered logistics solutions for military medicine.
- h. Permanent location: Fort Detrick, Frederick, MD.
- i. Immediate superior in command: Bureau of Medicine and Surgery (BUMED)
- j. Operational superior in command: BUMED
- k. Administrative superior in command: BUMED
- l. Assigned mission: As the Navy Medicine center of logistics expertise, we design, execute, and administer individualized state-of-the-art solutions to meet customers' medical materiel and healthcare service needs.
- m. Name of commands assigned under operational control:
  - (1) Navy Expeditionary Medical Support Command, Williamsburg, VA
  - (2) Naval Ophthalmic Support and Training Activity, Yorktown, VA

(3) Naval Medical Logistics Command Detachment,  
Pirmasens, Germany

- n. Type of aircraft assigned: N/A
- o. Unit stationed aboard as tenant activities: N/A
- p. Number of personnel assigned:
- q. Officers: 12, Enlisted: 17, Civilian: 175
- r. Command point of contact:
  - (1) Name: DeShazo, M. W., LCDR, MSC, USN
  - (2) Job Title: Director for Administration
  - (3) E-mail: matthew.w.deshazo.mil@mail.mil
  - (4) Phone number: (301) 619-2071
  - (5) Command mailing address: COMMANDING OFFICER  
NAVAL MEDICAL LOGISTICS  
COMMAND  
693 NEIMAN STREET  
FORT DETRICK, MD  
21702-9203

2. Commander Assessment. NAVMEDLOGCOM is fully mission-capable as demonstrated by its 2014 accomplishments listed in the Chronology Narrative below.

3. Chronology Narrative.

**FY14** – The Contract Support Division (CSD) submitted the year end Freedom of Information Act (FOIA) metrics to include: NAVMEDLOGCOM receiving five FOIA formal requests, two of which were granted in full, one generated a response of no records, two were forwarded to another agency for fulfillment. In addition, the following FOIA-related requests were addressed: three requests for assistance from the BUMED FOIA coordinator; one request for assistance from OPNAV; four requests for assistance from Navy FOIA office; one data call; and two litigation holds.

**FY14** – The Research and Services Contract Division (RSD) obligated \$86 million through 277 awards: four Indefinite

Delivery Indefinite Quantity (IDIQ) base awards; 27 single awards totaling \$14.5 million; 72 task order awards totaling \$12.4 million; 72 single award modifications totaling \$49.6 million; and 93 task order modifications totaling \$7.5 million. Additionally, RSD de-obligated over \$2 million through 16 actions.

The DoD Drug Program obligated \$14.5 million through 48 awards. The commodity breakdown is 100 percent Drug Program portfolio: six IDIQ base awards; five single awards totaling \$9.1 million; 28 task order awards totaling \$2.2 million; two single award modifications totaling \$2.4 million; and seven task order modifications totaling \$705,991. Additionally, the Drug Program de-obligated over \$68,000 through 10 actions.

**FY14** – The Equipment and Maintenance Contracts Division (EMD) obligated \$58.5 million through 323 awards: 10 IDIQ base awards; 164 single awards totaling \$30.5 million; 53 task order awards totaling \$9.5 million; 80 single award modifications totaling \$18 million; and 16 task order modifications totaling \$616.9 million. Additionally, EMD de-obligated over \$1.4 million through 29 actions.

**FY14** – The Services Contract Division (SCD) obligated \$271.7 million through 822 awards. The breakdown is 100 percent Personal Services: 29 IDIQ base awards; 22 single awards totaling \$3.4 million; 767 task order awards totaling \$265.8 million; and 4 task order modifications totaling \$2.4 million.

**FY14** – CSD supported the Director, Acquisition Management as Lead Contracting Executive (LCE) by managing and coordinating with the Naval Supply Systems Command (NAVSUP) and Fleet Logistics Center Detachments on authority management for BUMED procurement offices, promulgating best procurement business practices, and leading strategic sourcing commodity management for medical supplies, equipment, and services. CSD also compiled and researched policy clarifications and questions posed by the Navy Medicine enterprise.

**FY14** – The Contract Administration Division (CAD) obligated \$78.4 million through 427 awards. The breakdown is 100 percent Personal Services: two IDIQ base awards; one single award totaling \$4,510; two task order awards totaling \$634,807; 106 single award modifications totaling \$17 million; and 316 task order modifications totaling \$60.7 million. Additionally, CAD de-obligated \$74.8 million through 1,745 actions.

CAD processed more than 2,700 contract modification actions to allow for enhanced functioning of contracts and satisfaction of stakeholders. Actions included administrative changes, de-obligations, wage determination adjustments, exercising of options, adding hours and positions, adjusting travel funds, ratifications, funding changes, and statement of work changes. The Contract Closeout Team closed out 1,798 contracts and task orders.

**FY14** – The Analytics Support Division (ASD) supported the Director, Acquisition and Analytics Management as LCE, a Navy Medicine Echelon II role, by monitoring and managing the Defense Acquisition Workforce Improvement Act workforce training and certification, collecting and analyzing BUMED enterprise metrics, and serving as the communications arm by managing communiques to the Navy Medicine Enterprise. ASD assisted with the BUMED Services Requirements Review Board, took on the role as BUMED POC for the Electronic Procurement System, and compiled the Verification and Validation of the Federal Procurement Data System Quarterly, Annual, Ad Hoc and Anomaly reports for the Navy Medicine enterprise.

**FY14** – The NAVMEDLOGCOM Acquisition Management and Analytics Directorate Deputy Director and Chief of ASD represented Navy Medicine on the Defense Health Agency (DHA) Contracting Shared Services Sub-Work Group (sWG). During 2013, the sWG worked to develop a Business Process Reengineering (BPR) model that would create a resource neutral, yet robust, organic DHA contracting structure while still protecting Service equities. An initial model was proposed to the Medical Deputies Action Group (MDAG), comprised of Deputy Surgeons General, on 21 June 2013. The model was revised and refined several times until finally gaining MDAG approval on 29 October 2013.

The model envisions establishing contracting as a shared service within the DHA in three phases: Start-up to Initial Operating Capability (IOC), IOC to Full Operating Capability (FOC), and post-FOC. Contracting IOC occurred on 1 March 2014 and FOC is scheduled for 1 October 2015. During start-up to IOC, the DHA established a headquarters contracting function, including policy and oversight. The DHA appointed a Component Acquisition Executive and Head of Contracting Authority as well during this initial period. At IOC, the current Army contracting assets supporting the Walter Reed National Military Medical Center and the Army Community Hospital at Fort Belvoir, VA became DHA assets and created the Contracting Operating Division, National Capital Region (COD NCR). Between IOC and

FOC, the current Air Force assets comprising the Air Force Medical Contracting Commodity Council converted to DHA assets to form the core of the DHA Oversight and Performance Management Committee. At FOC additional Army and Navy assets will transfer to DHA to create a Contracting Operating Division that will be focused on awarding strategic Multiple Award Task Order (MATO) contracts for medical services. Each of the military services will retain the authority and responsibility to issue task orders under the DHA strategic MATOs. As additional shared services stand up within DHA (Research and Development, Facilities, Information and Technology, and Pharmacy, among others), additional CODs to award additional MATOs may be stood up.

**FY14** - NAVMEDLOGCOM conducted Contracting Officer's Representative (COR) classes at six Navy Medicine activities to include: NAVMEDLOGCOM, Fort Detrick, MD; Naval Hospital Camp Lejeune, NC; U.S. Naval Hospital, Sigonella, Italy; Naval Medical Center Portsmouth, VA; and Naval Medical Center San Diego, CA. Students received COR training from members of NAVMEDLOGCOM's Acquisition and Analytics Management Directorate and Legal Counsel. These students were either existing CORs, receiving their first training in anticipation of becoming CORs, or departmental representatives in management roles in charge of personal services contractors. The COR class serves as the fundamental building block for establishing a firm understanding of acquisition processes and contract administration of health care services contracting and personal services.

**FY14** - NAVMEDLOGCOM, in conjunction with the BUMED Chief Financial Officer, participated in 6 phases of the Services Requirement Review Board as follows: Phase I-Navy funded requirements consisting of 22 contracts valued at \$20.6 million; Phase II-BUMED Headquarters consisting of 55 contracts valued at \$127.6 million; Phase III-Client Executives consisting of 120 contracts valued at \$180.6 million; Phase IV-Navy Medicine East non-personal services consisting of 66 contracts valued at \$37 million; Phase V-Navy Medicine West non-personal services consisting of 52 contracts valued at \$31 million; and Phase VI-Region healthcare personal services contracting consisting of 771 contracts valued at \$277 million.

**FY14** - EMD initiated discussions with the Air Force Medical Operations Agency (AFMOA) regarding a shared services partnership to facilitate the strategic sourcing of medical equipment purchasing. On 23 May 2014, a Memorandum of Agreement between NAVMEDLOGCOM and AFMOA was signed, authorizing

NAVMEDLOGCOM to execute medical equipment contract actions on behalf of AFMOA and engage in discussions to identify, facilitate, and maximize opportunities for strategic sourcing. EMD, to include four new Pathways interns that were hired utilizing funds transferred as part of the support agreement, as well as additional resources from SCD, has executed 23 requirements on 17 contract actions totaling \$1.2 million. Awards include 10 orders against the first joint Navy/Air Force IDIQ contract. EMD is currently working 218 requirements totaling approximately \$11.8 million in support of this initiative, with many additional FY15 requirements anticipated. In addition, several other joint IDIQ requirements have been identified, to include Dose Monitoring, Dental and Prosthodontics Computer-Aided Design and Computer-Aided Manufacturing (CAD/CAM) Systems, Anesthesia Machines, and other medical equipment maintenance possibilities.

**FY14** – CAD led an educational effort for Navy Medicine CORs by holding five monthly teleconferences. Military treatment facility department heads, supervisors, comptrollers, and NAVMEDLOGCOM staff were encouraged to participate. The primary purpose of the teleconferences was to share information across the enterprise by updating CORs on current events within Navy Medicine contracting, discussing specific contracting questions and issues, networking, and training.

**11 Jan 14** – Upon receipt of a Notice of Readiness to Inspect (NRTI) for their Digital Imaging Network-Picture Archive and Communication System (DIN-PACS) project, the Medical Equipment and Logistics Solutions (MELS) Directorate performed an acceptance test at United States Naval Hospital Okinawa, Japan; that resulted in a system acceptance grade of "passed."

**13 Jan 14** – Independent Duty Corpsman participated as Navy representative in the Joint Physiological Monitor Testing at Air Force Medical Evaluation Support Activity (AFMESA).

**14 Jan 14** – Operational Forces Support Directorate members attended USS ABRAHAM LINCOLN (CVN-72) Lean Six Sigma Rapid Improvement Event in Washington DC.

**16 Jan 14** – Defense Acquisition Workforce Improvement Act (DAWIA) quarterly metrics were submitted to include career field certification and 80 continuous learning point requirements.

**27-30 Jan 14** - Operational Forces Support Directorate assisted The Navy Board of Inspection and Survey (INSURV) for the Acceptance Trials (AT) and reviewing and approving disposition of Builder's Trials (BTs) discrepancies of USS AMERICA (LHA 6) in Pascagoula, MS.

**29 Jan 14** - RSD awarded a contract for Educational and Developmental Intervention Services (EDIS) for OCONUS Navy Military Treatment Facilities that support DoD Dependent Schools. The contract has a five-year ordering period and a ceiling value of \$42.4 million (if all estimated quantities of services are ordered).

**Feb-Mar 14** - Deployed GEN IV Medical Surgical program contract to all of BSO 18.

**4-6 Feb 14** - U.S. Fleet Forces Command (USFLTFORCOM) and U.S. Surface Forces Atlantic (SURFLANT) representatives conducted various coordination and decision meetings at NAVMEDLOGCOM.

**4 Feb 14** - Medical Equipment and Logistics Solutions (MELS) performed a DIN-PACS site survey at Fort Belvoir Community Hospital in support of the DHA National Capital Region for a \$9.5 million DIN-PACS requirement.

**4 Feb 14** - U.S. Naval Forces Southern Command (NAVSOUTH) Migrations Operations (MIGOPs) working group established to work medical response for Naval Station Guantanamo Bay (GTMO) MIGOPs and in addition to support Naval Hospital GTMO in the event of it being non-functional due to direct impact of an unforeseen event.

**6 Feb 14** - MELS hosted informal Naval Laboratory Equipment Review Board (NAVLERB) to review laboratory equipment request submissions for appropriateness and subsequent procurement as well as establish protocol for future NAVLERB meetings.

**6 Feb 14** - Command awards ceremony held.

**10 Feb 14** - Formally established the Expeditionary Medical Facility Assistance Team for billet assignments.

**12 Feb 14** - MELS hosted the Naval Diagnostic Imaging and Radiotherapy Board (NAVDIRB) to review and approve diagnostic imaging and radiotherapy equipment request submissions for appropriateness and subsequent procurement.

**12 Feb 14** - RSD awarded an assistance agreement, the first to be awarded at NAVMEDLOGCOM. A Cooperative Agreement was awarded to the Henry M. Jackson Foundation for the project entitled, "Austere Environment Consortium for Enhanced Sepsis Outcomes Award." The award has a value of \$32.7 million (inclusive of options) over a five-year performance period. The Naval Medical Research Center-Frederick is the customer and sponsor of the research effort.

**14 Feb 14** - The Executive Steering Committee (ESC) convened to find solutions to operational centric gaps that NAVMEDLOGCOM supports.

**24 Feb 14** - Issued LCE Note 14-11: KM Highlight #14-21 - Policy Letter 14-006 "NAVAL SUPPLY SYSTEMS COMMAND ENTERPRISE MANDATORY USE OF REVERSE AUCTIONS."

**24-25 Feb 14** - Operational Forces Support Directorate facilitated U.S. Fleet Forces Command (USFFC) Expeditionary Resuscitative Surgical System (ERSS) materiel development exercise.

**26 Feb 14** - MELS participated in the Defense Health Agency (DHA) Joint Requirement Assessment (JRA) visit to Fort Hood, TX. MELS provided feedback/recommendations for the final structure and scope of the JRA program.

**27 Feb 14** - Operational Forces Support Director participated in the monthly Team Outfitting Working Group (TOWG) telephonically with Naval Sea Systems Command (NAVSEA), Naval Sea Logistics Center (NAVSEALOGCEN), Naval Supply Systems Command Weapon Systems Support (NSWSS), U.S. Pacific Fleet, and Supervisor of Shipbuilding (SUPSHIPs) from Gulf Coast, Groton, Bath, and Newport News.

**28 Feb 14** - MELS hosted an Equipment and Technology Management (ETM) Workshop for BSO-18 at NAVMEDLOGCOM. There were 11 Biomedical Engineering Technicians (BMET) in attendance.

**28 Feb 14** - SCD awarded the Northeast Nursing IDIQ MATO contracts. The successful vendors each received an award to provide all nursing and advanced practice nursing services at all medical and dental treatment (MTF/DTF) facilities and associated branch clinics as well as any DoD or Coast Guard Military Treatment Facility (MTF) within the Northeast region of

the United States. Services are slated to begin in July 2014 and have an anticipated value of \$230 million.

**Mar 14** – NAVMEDLOGCOM's Acquisition Management Directorate (Code 02) and the Healthcare Service Strategies Directorate (Code 07) merged and became the Acquisition Management and Analytics Directorate (Code 05). The goals of the integration were to: make actionable intelligence available to the entire procurement team at the same time; use cross training and cross leveling to eliminate stacking in queue; and create a powerful analytics capability. As a result of this merger, Contract Specialists and Program Analysts work together in the personal services contracts operations divisions and the ASD was created.

**6 Mar 14** – Command awards ceremony held.

**7 Mar 14** – Operational Forces Support Directorate Staff received training on the Ship Maintenance (SHIPMAIN) System Ship Change Document (SCD) process from Naval Sea Systems Command (NAVSEA) Navy Data Environment (NDE) Subject Matter Expert (SME).

**7 Mar 14** – MELS Processed and submitted Military Standard Requisitioning and Issuing Procedures (MILSTRIP) orders for Sieve Packs and Confidence Samplers for the Navy's BUMED for further distribution to all MTFs. These items are centrally stored at Navy Medicine East (NME), Navy Medicine West (NMW) and BUMED.

**10 Mar 14** – Upon receipt of a NRTI for their DIN-PACS project, MELS performed an acceptance test at Naval Medical Center (NMC) Portsmouth, VA. The site survey resulted in a system acceptance grade of "passed."

**10 Mar 14** – MELS completed the DoD Item Unique Identifier (IUID) implementation and training onboard USNS COMFORT (T-AH 20).

**12 Mar 14** – Independent Duty Corpsman participated in the DHA Medical Materiel Quality Control (MMQC) business process meeting to review and provide input into the system architecture artifacts for MMQC processing by each service.

**13 Mar 14** – MELS provided diagnostic imaging testing and acceptance support to Joint Health Clinic, Pentagon, that resulted in a successful acceptance of a digital radiographic system. Pentagon Clinic materials management personnel were

trained on the proper procedures and submission of a radiographic system acceptance inspection.

**17 Mar 14** - MELS hosted an EM Workshop for BSO-18. There were eight Equipment Managers that attended the workshop at NAVMEDLOGCOM.

**18 Mar 14** - Operational Forces Support Forces Support Director met with medical staff from Headquarters U.S. Pacific Command (PACOM) to discuss naval operational forces support.

**24 Mar 14** - Analysis of DAWIA data was conducted for NMW.

**28 Mar 14** - Operational Forces Support Directorate Deputy Director met with ship's crew, AMSEC (Outfitting Warehouse Contractor Support) managers, Fleet Logistics Center (FLC) Norfolk Integrated Logistics Support (ILS) managers, and Commander Naval Air Forces Atlantic Surgeon staff, for the fitting and outfitting of USS ABRAHAM LINCOLN (CVN-72), and Refueling Complex Overhaul and new construction of USS GERALD R. FORD (CVN 78).

**31 Mar 14** - MELS performed a DIN-PACS site survey at Naval Hospital (NH) Bremerton and NH Oak Harbor, WA. The site survey resulted in a \$2.5 million DIN-PACS refresh requirement being achieved.

**31 Mar 14** - DAWIA quarterly metrics were submitted to include career field certification and 80 continuous learning point requirements.

**1 Apr 14** - Operational Forces Support Director participated in a Defense Logistics Agency (DLA) Troop Support hosted Master Medical Catalog (MMC) Preliminary/Critical Design Review teleconference.

**3 Apr 14** - Command awards ceremony held.

**3 Apr 14** - Issued LCE Note 14-12: KM Highlight #14-24 POLICY PUSH through 21 March 2014.

**4 Apr 14** - Issued LCE Note 14-13: First bi-monthly teleconference on 2 April 2014.

**8 Apr 14** - Defense Acquisition University (DAU) hosted the "DAU Acquisition Training Symposium." Fourteen Code 05 staff were in attendance for the presentations that were given via

Defense Connect Online. Topics and presenters included: (1) "Future Economic and Business Trends, and their Impact on U.S. Defense Acquisition" by Dr. Myles Walton, Senior Aerospace/Defense Analyst, Deutsche Bank; (2) "Driving Unnecessary Costs out of the Services Acquisition Process" Industry Panel (Moderator: Mr. Stan Solloway, President, Professional Services Council; Panelists: Mr. Jim Jaska, President, AECOM Government, Mr. Darryl Scott, VP/Contracts, Boeing, Mr. Ken Brennan, USD(AT&L) DPAP, Ms. Teresa Carlson, VP Worldwide Public Sector, Amazon Web Services); and (3) "Instilling Continuous Process Improvement within the Acquisition Team" with Keynote speaker, The Honorable Frank Kendall, USD(AT&L).

**8-9 Apr 14** - Operational Forces Support Directorate Staff member attended the Navy Modernization Logistics Course (NMLC) for Ships, Submarines, and Aircraft Carriers in Harrisburg, PA.

**9 Apr 14** - MELS concluded the property transfer/property accounting support to NH Camp Pendleton, CA.

**14 Apr 14** - Issued LCE Note 14-14: 2014 Virtual Logistics Symposium "Save the Date."

**16 Apr 14** - Ten Operational Forces Support Directorate staff members received Navy Data Environment (NDE) Integrated Logistics Support Training from NAVSEA.

**21 Apr 14** - Operational Forces Support Directorate hosted NAVSEA (PMS 378) representatives to discuss Schedule A equipment physical changes from the original/obsolete Schedule A medical and dental equipment list.

**22 Apr 14** - Issued LCE Note 14-15: Request for SF1402 in Support of Command Level Testing for Navy Audit Readiness.

**25 Apr 14** - MELS provided an onsite ETM Workshop at USNH Yokosuka, Japan. There were 13 personnel in attendance.

**30 Apr 14** - Quarterly LCE metric dashboards were prepared for NME and NMW to include site-specific information regarding quarterly contracting methods executed, YTD contracting workload distribution by actions, contacting method goals, and locally awarded Procurement Administrative Lead time (PALT) trends.

**May 14 - May 2014:** A semi-annual Management Review was conducted during the May Executive Steering Council (ESC)

meeting to brief NAVMEDLOGCOM leadership on the status of the Quality Management System (QMS). This briefing is intended to systematically evaluate the quality system to ensure its continuing suitability, adequacy, and effectiveness in satisfying the requirements of ISO 9001:2008, meeting the needs of our customers, continuously improving our processes, and recommending improvement of the QMS. During this briefing, it was discussed that the ISO audit services contract expires in October, 2014. There was a discussion among the ESC members whether or not to continue ISO 9001 certification of the QMS. It was later decided that the Command would solicit a new, follow-on contract for ISO registration and audit services and maintain an ISO 9001-certified QMS.

**May-Jun 14** - Added 11 admin sites for Defense Medical Logistics Standard Support (DMLSS) system.

**1 May 14** - Command awards ceremony held.

**1 May 14** - SCD awarded the Southeast Nursing IDIQ MATO. Each winning vendor received an award to provide all nursing and advanced practice nursing services at any DoD or Coast Guard MTF within the Southeast region of the United States. The MATO has an anticipated value of \$92 million.

**1 May 14** - Issued LCE Note 14-16: KM Highlight #14-32 Contract Subline Items - Updated Use of Info SLINs.

**1 May 14** - Issued LCE Note 14-17: KM Highlight #14-34: Policy Letter 14065 - Test Program for Streamlined Contract Close-Out Procedures for Firm-Fixed Orders Against GSA FSS & IDT Contracts.

**1 May 14** - Issued LCE Note 14-18: KM Highlight #14-35 Class Deviation (Accelerated Payments to Small Business) and Policy Updates (FPDS; PBP; & PSC to OCC Crosswalk).

**2 May 14** - Issued LCE Note 14-19: Location of LCE Notes, Metrics, Authority Management, DAWIA, etc.

**7 May 14** - Issued LCE Note 14-20: DAU FY2015 Schedule Release and Registration Opening.

**7 May 14** - CSD coordinated and assisted with the teaching of a Financial and Material Management Simplified Acquisition Procedure training course. The topics included Government Commercial Credit Card Review, Medical Electronic Catalog

Overview, Procurement Performance Management Assessment Program Update, and Simplified Acquisition Procedures.

**9 May 14** - Provided the Theater Lead Agent for Medical Materiel-Korea (TLAMM-K) the class VIIIa listing in 50-150 configuration so proper catalog records could be developed and be ready in time of deployment.

**9 May 14** - MELS coordinated and obtained approval for BSO-18 BMETs to attend the 2014 Association for Advancement of Medical Instrumentation Conference. The conference provided up to date training/insight on newly developed medical technologies.

**14 May 14** - MELS hosted the NAVDIRB to review and approve diagnostic imaging and radiotherapy equipment request submissions for appropriateness and subsequent procurement.

**14 May 14** - MELS concluded the property transfer/property accounting support to USNH Guam.

**19-22 May 14** - CSD coordinated a Procurement Performance Management Assessment Program (PPMAP) Assist Visit. CSD met with Naval Supply Systems Command (NAVSUP) to discuss selected transactions, processes, and management oversight of the contracting function. No major issues were found during the visit.

**22 May 14** - MELS hosted informal NAVLERB to review laboratory equipment request submissions for appropriateness and subsequent procurement as well as establish protocol for future NAVLERB meetings.

**23 May 14** - MELS provided an onsite ETM Workshop at NMC San Diego, CA. There were 21 personnel in attendance.

**Jun 14** - Orion Registrar, Inc. conducted a surveillance audit of NAVMEDLOGCOM's Quality Management System (QMS). NAVMEDLOGCOM successfully passed the audit for continued certification and there were no non-conformances found. This was the last audit conducted under Orion's contract.

**4 Jun 14** - Issued LCE Note 14-21: 2014 Virtual Logistics Symposium-LCE NOTE.

**4 Jun 14** - Issued LCE Note 14-22: BUMED Medical Materiel Acq Guidance Memo.

**6 Jun 14** - Issued LCE Note 14-23: Enforcement of UAC Reporting Requirement.

**9 Jun 14** - MELS executed requirements totaling \$13.4 million, covering Navy and Marine Corps personnel and other eligible beneficiaries. The Seasonal Influenza Vaccine Program Contracts for the Glaxo Smith Kline, Sanofi, and Novartis products were awarded. The Vaccine Information and Logistics System (VIALS), a web-based program that facilitates an efficient mechanism to provide Navy Medical Treatment Facilities (MTF), Reserve units, and the Fleet accurate and expeditious Seasonal Influenza Vaccine data, was utilized.

**10 Jun 14** - NME and NMW spend for FY13 was compiled for individual contracting offices to include acquisition work force analysis, commodity analysis, and contract types. Commodity contracting analysis was broken down by local contracting and contracting on behalf of others.

**12 Jun 14** - Issued LCE Note 14-24: June 26 LCE teleconference, agenda topics and dial-in information.

**13 Jun 14** - CSD participated in the Solicitation Review Board (SRB) for BUMED's follow-on requirement for Audit Readiness. During the SRB, approval was granted for U.S. Army Medical Research Acquisition Activity to issue a task order proposal request for a competitive order to be solicited under the Tricare Evaluation, Analysis, Management, and Support contract.

**16 Jun 14** - Coordinated with U.S. Naval Hospital Okinawa /Naval Facilities Engineering Command (NAVFAC) Okinawa for repair to a water leak found in the Camp Foster warehouse fire suppression system.

**16 Jun 14** - MELS provided onsite support at NMC San Diego for the Defense Information Assurance Certification and Accreditation (DIACAP) of the Carestream Picture Archive and Communication System (PACS). Efforts resulted in the first Navy Authority to Operate granted to a medical PACS.

**16-19 Jun 14** - CSD presented a brief, "Procurement Performance Management Assessment Program Overview Transition and Recent Issues" to NME and NMW Activities during a Virtual Logistics Symposium. The Director, Acquisition Management Analytics also presented a brief, "Future of Contracting under Defense Health Agency."

**20 Jun 14** - RSD participated in the first DHA R-Services Integrated Product Team meeting. Near term efforts are focused on finalizing the charter, preparing a stakeholder list, and agreeing to the scope of the services.

**25 Jun 14** - DAWIA quarterly metrics submitted to include career field certification and 80 continuous learning point requirements.

**27 Jun 14** - MELS staff helped conduct a JRA at the Puget Sound enhanced Multi-Service Market (EMSM) in Washington State. The assist visit provided guidance on maintenance and equipment inventory and ways to improve business practices.

**30 Jun 14** - Quarterly LCE metric dashboards were prepared for NME and NMW to include site specific information regarding quarterly contracting methods executed, YTD contracting workload distribution by actions, contacting method goals, and locally awarded PALT trends.

**Jul-Aug 14** - Built the Financial Management System to interface with DMLSS for T-AHs.

**2 Jul 14** - Command awards ceremony held.

**7 Jul 14** - MELS performed a DIN-PACS site survey at Naval Health Clinic New England that resulted in a \$1.2 million DIN-PACS replacement requirement being achieved.

**7 Jul 14** - RSD awarded the Navy Expeditionary Medical Support Command IDIQ contract for warehousing services. The contract provides for general warehousing services and the download and build of deployable medical systems. The five-year contract has a ceiling value of \$22.7 million.

**16 Jul 14** - Met with Captain Riggs (BUMED (M10) Reserve Affairs), who requested SME support for reserve units Expeditionary Medical Facility (EMF) Bethesda recently commissioned and EMF Camp Pendleton (commission pending) on establishing an initial organizational chart that will provide administrative services to these units. NAVMEDLOGCOM's Expeditionary Medical Logistics (EML) directorate met with Walter Reed National Military Medical Center (WRNMMC) Comptroller to discuss funding issue: Comptroller to contact BUMED (M8) and discuss support funding for the Bethesda Reserve Unit. Reserve units are being supported.

**18 Jul 14** - MELS hosted a Biomedical Management Workshop for BSO-18 BMETs at NAVMEDLOGCOM. There were 11 personnel in attendance.

**18 Jul 14** - SCD awarded the Western Ancillary IDIQ MATO. The successful vendors were awarded contracts for all allied health, technicians, technologists, and assistant services at all military and dental treatment facilities and associated branch clinics as well as any DoD or Coast Guard MTF within the Western region of the United States to include Hawaii and Guam. Services are slated to begin in October 2014 and have an anticipated value of \$130 million.

**18 Jul 14** - An analysis of NMC Portsmouth's contracting office non-personal support services for FY13 was conducted for NME.

**24 Jul 14** - Analysis of Naval Health Research Center's FY13 spend was conducted.

**24 Jul 14** - DON Acquisition Career Management key leadership position and critical acquisition positions data call and waiver report was prepared.

**24 Jul 14** - MELS completed the FY14 BSO-18 Annual Inventory Requirements for over 174,000 pieces of Accountable Property worth over \$1 billion with an overall physical inventory accuracy average of 98 percent.

**25 Jul 14** - MELS hosted an EM Workshop for BSO-18 Equipment Managers at NAVMEDLOGCOM. There were 19 personnel in attendance.

**29 Jul 14** - MELS completed the DoD Item Unique Identification (IUID) implementation and training onboard USNS MERCY (T-AH 19). There were six personnel in attendance.

**30 Jul 14** - Issued LCE Note 14-25: BUMEDINST 4200.2D - Health Care Services Contracting.

**4 Aug 14** - MELS performed a DIN-PACS site survey onboard USNS COMFORT (T-AH 20) that resulted in a \$390,000 DIN-PACS replacement requirement being achieved.

**4-6 Aug 14** - Operational Forces Support Directorate Staff conducted site visit to USNS COMFORT in Norfolk, VA.

**5 Aug 14** - Issued LCE Note 14-26: 2014 VLS Questions and Answers Summary.

**5 Aug 14** - Comparison of BUMED direct contracting obligations for the period 1 October 2012 through 1 November 2012 vice 1 October 2013 through 1 November 2013 for purposes of sequestration comparison.

**7 Aug 14** - Command awards ceremony held.

**7 Aug 14** - Issued LCE Note 14-27: KM Highlight #14-54 - Service Contract Act Wage Determination Change Health and Welfare Increase.

**8 Aug 14** - MELS finalized the review and update to the FY15 Logistics Guidance.

**13 Aug 14** - MELS hosted the NAVDIRB to review and approve diagnostic imaging and radiotherapy equipment request submissions for appropriateness and subsequent procurement.

**15 Aug 14** - MELS provided an onsite ETM Workshop at NH Bremerton, WA. There were 10 personnel in attendance.

**15 Aug 14** - EML representatives visited U.S. Central Command.

**22 Aug 14** - SCD awarded the Southeast Physician IDIQ MATO. The successful vendors were awarded contracts for all physician services at all MTFs and associated branch clinics as well as any DoD or Coast Guard MTF within the Southeast region of the United States. The MATO has an anticipated value of \$45 million.

**24 Aug 14** - Upon receipt of notice of readiness to inspect for their DIN-PACS project, MELS performed a DIN-PACS acceptance test at USNH Yokosuka, Japan resulting in a system acceptance grade of "passed."

**25-28 Aug 14** - Operational Forces Support Directorate hosted COMNAVSURFLANT Surgeon, COMNAVSUBLANT Surgeon, and senior medical enlisted leadership from both staffs in conducting a Role of Care 1 Assemblage Review.

**26 Aug 14** - Made arrangements for a loaner for an Operating Room monitor to be delivered to the North Atlantic Treaty

Organization (NATO) Role 3 Multinational Medical Unit at the Kandahar Air Field, Afghanistan, at no cost while U.S. Army Medical Materiel Center, Europe (USAMMCE) repaired the non-functional monitor.

**29 Aug 14** - MELS finalized a Memorandum of Agreement (MOA) between NAVMEDLOGCOM and the U.S. Department of Health and Human Services (HHS) for the storage of Pandemic Personal Protective Equipment (N-95 Masks). The total line-items for all MTFs to be stored at HHS are worth more than \$5.6 million.

**29 Aug 14** - RSD awarded the first research and development support services requirement for the Air Force (59th Medical Wing). The contract will provide mission support to the Joint Inflammation Modulation of Trauma program. The contract will have a five-year performance period and \$4.6 million value (inclusive of option periods).

**29 Aug 14** - Training for NAVMEDLOGCOM staff conducted on Purchase of Office Supplies, the Economy Act Simplified, and Unauthorized Commitments.

**Sep-Oct** - Deployed single sign-on for the Wide Area Work Flow (WAWF), the Federal Procurement Data System Next Generation (FPDNG) and the Electronic Data Access (EDA).

**Sep-Oct** - Upgraded WAWF to 4.5 and deployed and trained on its miscellaneous payments processes.

**3 Sep 14** - MELS submitted the Navy's Unfunded Requirements (UFR) to Health Affairs for the replacement of expired and expiring Pandemic Personal Protective Equipment (PPE) at the MTF's, which were currently part of the H200 Authorized Medical Allowance List (AMAL). Total dollar amount of \$828 thousand.

**4 Sep 14** - Command awards ceremony held.

**4 Sep 14** - Issued LCE NOTE 14-28: NAVSUP Fleet Logistics Centers (FLCs) reach FY14 contracting capacity.

**8 Sep 14** - Issued LCE NOTE 14-29: NAVMEDLOGCOM's Non-Personal Services Authority; NAVSUP ends ISSOP Program.

**9 Sep 14** - MELS participated in the Equipment Procurement Action Group (EPAG), a shared services working group with the Air Force Medical Operations Agency. Group collaboration

resulted in a shared service IDIQ contract with AlterG, Inc. to provide Anti-Gravity Treadmills for patient rehabilitation.

**17 Sep 14** - Issued LCE NOTE 14-30: COR Course Information FY15.

**16 Sep 14** - The DON Acquisition Career Management key leadership position and critical acquisition positions data call and waiver report was completed.

**19 Sep 14** - MELS coordinated the contract award of two Linear Accelerators for NMC Portsmouth. These newly awarded systems will provide the latest technology to the Radiation Oncology Department and improve patient care.

**23 Sep 14** - Upon receipt of a NRTI for their DIN-PACS project, MELS performed a DIN-PACS acceptance test at USNH Guantanamo Bay, Cuba. The site survey resulted in a system acceptance grade of "passed."

**24 Sep 14** - Issued LCE Note 14-31: KM Highlight #14-64 Operation United Assistance - DoD Support to the USG Response to the Ebola Outbreak in West Africa.

**24 Sep 14** - MELS participated in the first DHA MEDLOG Division strategic purchase. Fourteen different requirements across ten Navy MTFs were included in the procurement. Participation in the strategic purchase resulted in a \$1.6 million cost savings to Navy Medicine.

**24 Sep 14** - MELS concluded a 3-day Logistics Assist Visit to Naval Health Clinic, Quantico, VA. The assist visit provided guidance on maintenance and equipment inventory and ways to improve business practices.

**29 Sep 14** - MELS completed the updates to the BUMED Equipment Management Manual, NAVMED P-5132.

**29 Sep 14** - The SCD Chief participated as the Subject Matter Expert in four sessions led by the BUMED SOP team for the Personal Services Contracts Establishment SOP training. The duties of the SME included participation in the training events and answering questions related to the content of the material. The training was rolled out to all those in Navy Medicine that work with personal services contracts to include local activity contracting, budget, and logistics staff.

**30 Sep 14** - Quarterly LCE metric dashboards for NME and NMW were prepared to include site-specific information regarding quarterly contracting methods executed, YTD contracting workload distribution by actions, contacting method goals, and locally awarded Process Action Lead Time trends.

**30 Sep 14** - MELS coordinated the contract award of High Speed Analyzers and Liquid Chromatography-Tandem Mass Spectrometry (LC-MS/MS) in support of the Drug Demand Reduction Program (DDRP) worth \$9.3 million of expiring funds. These systems were procured in support of seven Drug Demand Reduction Program (DDRP) laboratories across the DoD.

**Oct-Nov** - Standard Procurement System (SPS) upgraded to SR15. The BUMED SPS support team deployed SPS Service Release (SR)15 in November 2014 within the BUMED SPS Citrix operating environment for all users. This was a major upgrade of SPS, which has been enhanced to support Public Key Infrastructure (PKI)-based authentication, allowing users to log into SPS using their Common Access Card (CAC). SR15 also updated the Blanket Purchase Agreement(BPA) Call Form to use either a DD-1155 or an SF-1449, which allows users to easily add required clauses and add-text sections to their orders. Several foreign currency updates were made, simplifying line item conversion to the proper foreign rates. Finally, SR15 includes several new pre-approval checks and other enforcement mechanisms to ensure that users are adhering to proper contracting guidelines.

**Oct 14** - EML actively participated in the new Navy concept of Medical Payloads in support of the Fleet for conceptualization and development of future strategy for expeditionary health services.

**1 Oct 14** - LCE reduced WRNMMC's procurement authority to actions related to contract closeout and purchase card use only due to its transfer to the DHA. Purchase card authority withdrawal is pending due to incompatible financial systems.

**1 Oct 14** - MELS ran the DMLSS end of FY14 Order Total Report for NAVMEDLOGCOM. Total line items processed for FY14 was 696 for a total dollar amount of \$196,669.

**2 Oct 14** - Command awards ceremony held.

**8 Oct 14** - MELS assisted NME with proof of delivery for a Cipro order that was placed by NAVMEDLOGCOM and funded by BUMED for the H199 AMAL for 52 MTFs. A total of 12,000 bottles were

ordered via Military Standard Requisitioning and Issue Procedures (MILSTRIP).

**Nov 14** - A semi-annual Management Review was conducted during the November Executive Steering Council (ESC) meeting to brief NAVMEDLOGCOM leadership on the status of the QMS. This briefing is intended to systematically evaluate the quality system to ensure its continuing suitability, adequacy, and effectiveness in satisfying the requirements of ISO 9001:2008, meeting the needs of our customers, continuously improving our processes, and recommending improvement of the QMS.

**Nov 14** - Provided and tested our requirements for the new Electronic Procurement System (EPS) which will replace SPS.

**3 Nov 14** - MELS processed MILSTRIP orders for the Ebola Virus disease personal protective equipment/supplies for shipment to Navy and Marine Corps Public Health Center (NMCPHC) and Naval Medical Center Portsmouth. A total of 26 line items were ordered and a new AMAL (H215) was established as a result.

**4 Nov 14** - Operational Forces Support Directorate Staff conducted site visits on board LPD-17 and LHD-1 in Norfolk, VA.

**6 Nov 14** - Command award ceremony held.

**14 Nov 14** - Issued LCE delegated Simplified Acquisition Procedures and Ordering Authority to Naval Hospital Bremerton, WA.

**17 Nov 14** - Upon receipt of the Near Real Time Imaging (NRTI) for their DIN-PACS project, MELS performed a DIN-PACS acceptance test at Naval Health Clinic (NHC) Hawaii. The site survey resulted in a system acceptance grade of "passed".

**23 Nov 14** - MELS performed a DIN-PACS site survey onboard USNS MERCY (T-AH 19). The site survey resulted in a \$333,000 emergent DIN-PACS replacement requirement being achieved.

**24-26 Nov 14** - Operational Forces Support Directorate Staff conducted site visit onboard USNS MERCY to assist ship's force and DLA Troop Support ahead of install of Carestream Picture Archiving and Communication System (PACS).

**25 Nov 14** - MELS coordinated the submission and subsequent signature of BUMEDINST 6700.44, officially establishing NAVLERB.

**Dec 14** - NAVMEDLOGCOM was awarded a new ISO registration and audit services contract to Government and Military Certification Systems, Inc (GMCS). On 19 December 2014, GMCS conducted the first phase of the recertification/registration audit of NAVMEDLOGCOM's QMS.

**4 Dec 14** - Command awards ceremony held.

**5 Dec 14** - MELS was briefed by the BUMED (M82) Financial Improvement and Audit Readiness (FIAR) representatives. BUMED (M82) briefed the results of the Discovery phase that will be completed by the end of December 2014 and requested NAVMEDLOGCOM's assistance in reviewing the results. Once their discoveries have been validated BUMED (M82) will begin developing corrective action plans (CAP) in collaboration with the BUMED Property Management Office (PMO). BUMED (M82) and the BUMED PMO will use the CAPs to develop the general equipment assessable unit Assertion checklist. Assertion testing will begin in the 4th Quarter 2015.

MELS received the signed Service Level Agreement between NAVMEDLOGCOM and the DHA. This was the last milestone for authorizing the Enterprise Clinical Image Archive (ECIA) primary long-term archive on the DHA network. This allows NAVMEDLOGCOM to move forward working with DHA and the vendor to complete the configuration and installation of ECIA in the Aurora, CO, data center.

**8 Dec 14** - Members of Equipment and Technology Management team conducted a Logistics Assist visit at the Navy Marine Corps Public Health Center in Portsmouth, VA, from 8 through 11 December 2014.

**10 Dec 14** - MELS hosted the NAVDIRB to review and approve diagnostic imaging and radiotherapy equipment request submissions for appropriateness and subsequent procurement.

**19 Dec 14** - NAVMEDLOGCOM submitted 5 Platform Information Technology (PIT) Designation and Risk Assessment packages supporting medical devices to the Navy Operational Designated Accrediting Authority via the Navy Medicine Information Systems Support Activity (NAVMISSA).

**31 Dec 14** - Quarterly LCE metric dashboards for NME and NMW were prepared to include site-specific information regarding quarterly contracting methods executed, YTD contracting workload

distribution by actions, contacting method goals, and locally awarded PALT trends.